

Little Stanney & District Parish Council

Minutes of the Meeting of the Parish Council held on Tuesday 28 April 2015 at Little Stanney Village Hall

PRESENT: Councillors Roy Greenwood (in the Chair), David Astbury, Linda Carter, John Glazzard, John Jones, Clive Lipscombe and Judith Thomas

In attendance: Mrs Pauline English (Parish Clerk). There were no members of the public present.

15.42 APOLOGIES FOR ABSENCE

Councillor Paul Carter and Pete Mountford

15.43 DECLARATIONS OF INTEREST

None

15.44 OPEN FORUM

No issues raised

15.45 MINUTES

It was RESOLVED that the Minutes of the Meeting of the Parish Council held on 24 March 2015 be confirmed as a correct record.

It was noted that a letter had been from Councillor Justin Madders confirming that he had written to the manager of the outlets surrounding the Blue Planet asking them to take steps, using their own staff, to ensure that the area remained tidy. A response had been received from the Blue Planet thanking Councillor Madders for contacting Blue Planet Aquarium regarding the level of litter and debris within and around the grounds of Blue Planet Aquarium and saying "*Unfortunately your letter is not specific regarding the actual location of the problem. We do have a program of cleaning litter and debris within the grounds of Blue Planet Aquarium. Unfortunately, our resources do not extend to the clearance of litter on the perimeter of our land. Our main problem is, although there is legal public access to our property, a large number of local residents use our footpath as a public thoroughfare. Any accumulation of rubbish is caused by external sources ie the General Public, this therefore must be addressed by the local authority. We endeavour to do our best to control the level of rubbish and debris within our boundaries.*" No reply had yet been received from any of the other outlets.

15.46 HIGHWAYS, RIGHTS OF WAY AND AMENITY CLEANING

No further comments had been received following the meeting in March.

15.47 PLANNING

(1) **Applications:** None Received

(2) **Decisions** since the last meeting of the Parish Council:

15/00370/FUL	Construction of Poly POA Kiosk at Little Stanney WTW, at Ellesmere Port Waste Water Treatment Works, Shotwick-Frodsham Road, Thornton-le-Moors, Chester, Cheshire CH2 4JA - PERMISSION
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(3) **Awaiting Decision:**

14/02271/S73	Variation of condition 15 (acoustic barriers) and removal of conditions 33 (upgrades to canal berth) and 34 (railway line) of planning application 11/04083/OUT at Plot 3, Ince Resource Recovery Park, Grinsome Road, Ellesmere Port, Cheshire
14/02278/S73	Variation of conditions 1 (approved plans), 14 (acoustic barriers), 26 (car parking provision), 28 (vehicular access) and 31 (vehicle movements) and removal of conditions 29 (Grinsome Road works), 33 (Canal upgrade works) and 34 (railway line) of planning application 11/00040/WAS at Plot 9, Ince Resource Recovery Park, Grinsome Road, Ellesmere Port, Cheshire

(4) **Mixed Source '3D' seismic Survey:** The Parish Council had been informed that Tesla intended to undertake a mixed source '3D' seismic survey within the Stanlow, Helsby, Tarvin and Guilden Sutton areas. The objective was to understand the underlying rock formations and the hydrocarbon potential, define and image potential subsurface targets and horizons, and further confirm locations and trends of the

faulting system. Owners and occupiers were currently being approached and the work was scheduled to commence in early to mid-June 2015 finishing at the end of September 2015

15.48 PLAYING FIELD AND NATURE PARK

- (1) **Play Area:** The Clerk had still not received any response from CWaC, despite a number of reminders.
- (2) **Nature Park:** No issues raised
- (3) **Playing Field:** The fence to the rear of the playing field backing onto the houses in Bunbury Close was nearly falling down. Sanctuary Housing had been contacted and had agreed to repair the fence on 25 March but had not turned up. The Clerk would contact them again. It was also noted that the briars along the path to the canal bridge had not yet been cut back.

15.49 INCE PARK COMMUNITY FORUM

The minutes of the meeting held on 18 March 2015 had been circulated. The next meeting was scheduled for 20 May 2015. A Community update had been produced and issued to local residents and businesses. The Newsletter was the first in a series of updates on the construction at the Ince Park site and provided an overview of the initial phase of work which would include improvements to the existing roundabout junction at Pool Lane and Grinsome Road. There was also an update on construction of the Frodsham Wind Farm. Contact freephone telephone numbers were provided, along with an email address and an address for letters if anyone had any questions about the work.

15.50 RISK ASSESSMENT

It was resolved that the Risk Assessment be confirmed as being still appropriate for the Parish Council.

15.51 DISPOSAL OF COUNCIL DOCUMENTS

It was resolved that a more detailed list of records with the timing and method of their disposal be brought to the next meeting of the Parish Council for approval.

15.52 FINANCE

- (1) **Payments:** the payment of salaries/wages and expenses and invoices for goods received and services rendered were approved.

Cheque No		Amount
S/O	G Povey (Amenity Cleaner)-wages April 2015	260.00
S/O	Parish Clerk-salary April 2015	128.10
BACS	G Povey (Amenity Cleaner) – expenses April 2015	86.10
BACS	Parish Clerk-expenses April 2015	83.78
BACS	Village Hall – Room Hire 1 st Quarter	50.00
111	HMRC – Income Tax January-March 2015	281.52
112	Cheshire Association of Local Councils – Affiliation fee	128.00
113	Society of Local Council Clerks – Membership fee (share)	22.07

- (2) **Receipts:**

Cheshire West and Chester Council – Precept and CTRS	8,035.00
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- (3) **Balance:** The balance in the bank at 22 April 2015 was £12,932.12.
- (4) **Insurance:** The Parish Council had received a quotation from Zurich Insurance of £340.88 for the provision of insurance cover for the year 1 June 2015 to 31 May 2016, further reduced to £326.67 if the Parish Council entered into a 3-year long term agreement. Last year Came & Co charged £482.27 to provide the same cover. The renewal notice from Came & Co was awaited. Subject to the amount of the renewal quotation from Came & Co. remaining higher than the Zurich quotation, the Parish Council resolved to approve the Zurich quotation for the provision of insurance cover for the next three years.

- (5) **Annual Return and Governance Statement:** The accounts for the year 2014-15 had been finalised and audited by the Internal Auditor and no issues had been found. The Parish Council resolved that the accounts and the Annual Governance Statement could now be submitted to the External Auditor.
- (6) **Audit:** A notice would be displayed on the Parish Council's Notice Boards from 27 April until 10 May 2015 inviting any resident who so wished to inspect the accounts and make copies of the annual return and all books, deeds, contracts, bills, vouchers and receipts and other documents relating to the Accounting Statements. These documents would be made available from 11 May until 8 June 2015 by applying by telephone to the Clerk.

15.53 ITEMS FOR INFORMATION

None

15.54 NEXT MEETING

Annual Meeting - Tuesday 26 May 2015 at 7.30pm at Little Stanney Village Hall