

# Little Stanney & District Parish Council

## COUNCIL SUMMONS

Dear Member

You are HEREBY SUMMONED to attend a meeting of the Council to be held in **LITTLE STANNEY VILLAGE HALL** on **TUESDAY, 28 APRIL 2015** at 7.30pm for the purpose of transacting the business set out on the agenda below



Parish Clerk  
22 April 2015

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**Members of the public and the press are welcome to attend for the "Part 1" section of the agenda. Any reports in "Part 2" contain confidential information and only Councillors and the Parish Clerk can be present.**

If you have any general enquiries about the meeting, please contact: Pauline English, Clerk to the Parish Council (Tel: 0151 339 1405 / 07890 140412 / e-mail: [engy02@ntlworld.com](mailto:engy02@ntlworld.com)).

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### AGENDA

**1 APOLOGIES FOR ABSENCE**

To receive apologies for absence

**2 DECLARATIONS OF INTEREST**

Councillors are reminded that, in accordance with the Code of Conduct, they should declare any personal interests they have in any matter to be considered at the meeting. The declaration should be made before the matter is considered or as soon as the Councillor becomes aware that a declaration is required. If the interest is a prejudicial one, this must be declared and the Councillor should withdraw from the meeting. It is the Councillor's responsibility to decide whether or not a matter should be declared, although the Clerk will offer advice on the interpretation of the Code if required.

**3 OPEN FORUM**

Members of the public are invited to raise issues not dealt with elsewhere on the agenda. The maximum time allowed is 30 minutes, subject to the Chairman's discretion.

**4 MINUTES**

To confirm the Minutes of the meeting of the Parish Council held on 27 January 2015 as a correct record and to note the following arising from the minutes:

- (1) **Letter from Councillor Justin Madders** confirming that he has written to the manager of the outlets surrounding the Blue Planet asking them to take steps, using their own staff, to ensure that the area remains tidy. A response was received from the Blue Planet thanking Councillor Madders for contacting Blue Planet Aquarium regarding the level of litter and debris within and around the grounds of Blue Planet Aquarium and saying "Unfortunately your letter is not specific regarding the actual location of the problem. We do have a program of cleaning litter and debris within the grounds of Blue Planet Aquarium. Unfortunately, our resources do not extend to the clearance of litter on the perimeter of our land. Our main problem is, although there is legal public access to our property, a large number of local residents use our footpath as a public thoroughfare. Any accumulation of rubbish is caused by external sources ie the General Public, this therefore must be addressed by the local authority. We endeavour to do our best to control the level of rubbish and debris within our boundaries." No reply has yet been received from any of the other outlets.

**5 HIGHWAYS, RIGHTS OF WAY AND AMENITY CLEANING**

Update on current issues

## 6 PLANNING

- (1) **Applications:** None Received  
(2) **Decisions** since the last meeting of the Parish Council:

15/00370/FUL	Construction of Poly POA Kiosk at Little Stanney WTW, at Ellesmere Port Waste Water Treatment Works, Shotwick-Frodsham Road, Thornton-le-Moors, Chester, Cheshire CH2 4JA
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- (3) **Awaiting Decision:**

14/02271/S73	Variation of condition 15 (acoustic barriers) and removal of conditions 33 (upgrades to canal berth) and 34 (railway line) of planning application 11/04083/OUT at Plot 3, Ince Resource Recovery Park, Grinsome Road, Ellesmere Port, Cheshire
14/02278/S73	Variation of conditions 1 (approved plans), 14 (acoustic barriers), 26 (car parking provision), 28 (vehicular access) and 31 (vehicle movements) and removal of conditions 29 (Grinsome Road works), 33 (Canal upgrade works) and 34 (railway line) of planning application 11/00040/WAS at Plot 9, Ince Resource Recovery Park, Grinsome Road, Ellesmere Port, Cheshire

- (4) **Mixed Source '3D' seismic Survey:** The Parish Council has been informed that Tesla intends to undertake a mixed source '3D' seismic survey within the Stanlow, Helsby, Tarvin and Guilden Sutton areas. The survey has been designed to image the structural setting of the licence acreage which is characterised by a number of fault trends that have previously been identified from 2D surveys in the 1980s and, most recently, in late 2014. The objective is to understand the underlying rock formations and the hydrocarbon potential, define and image potential subsurface targets and horizons, and further confirm locations and trends of the faulting system. Owners and occupiers are currently being approached. The work is currently scheduled to commence in early to mid-June 2015 and will run to the end of September 2015.

## 7 PLAYING FIELD AND NATURE PARK

Update

## 8 INCE PARK COMMUNITY FORUM

The minutes of the meeting held on 18 March 2015 are attached. The next meeting will be on 20 May 2015. A Community update has been produced and has been issued to local residents and businesses. The Newsletter is the first in a series of updates on the construction at the Ince Park site. This update provides an overview of the initial phase of work which will include improvements to the existing roundabout junction at Pool Lane and Grinsome Road. There is also an update of construction of the Frodsham Wind Farm. Contact freephone telephone numbers are provided, along with an email address and an address for letters if anyone has any questions about the work.

## 9 RISK ASSESSMENT

To confirm the Risk Assessment adopted last year as still being appropriate for the Parish Council (copy attached).

## 10 DISPOSAL OF COUNCIL DOCUMENTS

To decide when and how to dispose of Council documents

## 11 FINANCE

- (1) **Payments:** To note/approve the payment of salaries/wages and expenses and invoices for goods received and services rendered.

Cheque No		Amount
S/O	G Povey (Amenity Cleaner)-wages April 2015	260.00
S/O	Parish Clerk-salary April 2015	128.10
BACS	G Povey (Amenity Cleaner) – expenses April 2015	t.b.c.
BACS	Parish Clerk-expenses April 2015	83.78
BACS	Village Hall – Room Hire	50.00
112	Society of Local Council Clerks – Annual Subscription	22.07
113	Cheshire Association of Local Councils – Affiliation fee	128.00

(2) **Receipts:**

Cheshire West and Chester Council – Precept and CTRS payment	8,035.00
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(3) **Balance in Bank:** The balance at 17 April 2015 is £12,982.12.

(4) **Insurance:** The Parish Council has received a quotation from Zurich Insurance of £340.88 for the provision of insurance cover for the year 1 June 2015 to 31 May 2016, further reduced to £326.67 if the Parish Council enters into a 3-year long term agreement. Last year Came & Co charged £482.27 to provide the same cover. The renewal notice from Came & Co is awaited. Subject to the amount of the renewal quotation from Came & Co. Remaining higher than the Zurich quotation, the Parish Council is recommended to approve the Zurich quotation for the provision of insurance cover for the next three years.

(5) **Annual Return and Governance Statement:** The accounts for the year 2014-15 have been finalised and audited by the Internal Auditor and the Parish Council is asked to confirm that they can now be submitted to the External Auditor along with the Annual Governance Statement.

(6) **Audit:** A notice will be displayed on the Parish Council's Notice Boards from 27 April until 10 May 2015 inviting any resident who so wishes to inspect the accounts and make copies of the annual return and all books, deeds, contracts, bills, vouchers and receipts and other documents relating to the Accounting Statements. These documents should be made available from 11 May until 8 June 2015 by applying by telephone to the Clerk.

**12 ITEMS RAISED BY COUNCILLORS FOR INFORMATION**

**13 DATE AND TIME OF NEXT MEETING**

Annual Meeting - Tuesday 26 May 2015 at 7.30pm at Little Stanney Village Hall