

Little Stanney & District Parish Council

COUNCIL SUMMONS

Dear Member

You are HEREBY SUMMONED to attend a meeting of the Council to be held in **LITTLE STANNEY VILLAGE HALL** on **TUESDAY, 24 FEBRUARY 2015** at 7.30pm for the purpose of transacting the business set out on the agenda below



Parish Clerk
17 February 2015

Members of the public and the press are welcome to attend for the "Part 1" section of the agenda. Any reports in "Part 2" contain confidential information and only Councillors and the Parish Clerk can be present.

If you have any general enquiries about the meeting, please contact: Pauline English, Clerk to the Parish Council (Tel: 0151 339 1405 / 07890 140412 / e-mail: engy02@ntlworld.com).

AGENDA

1 COUNCILLOR MARTIN ROBERTS

The Parish Council is sad to note the death, on Tuesday 27 January 2015, of Councillor Martin Roberts. Although a resident of Stoak, Martin represented Little Stanney parish. He was a Parish Councillor for many years and will be missed by his fellow Councillors. Given the proximity of the Parish Council elections in May 2015, it is not proposed to advertise and fill the vacancy.

2 APOLOGIES FOR ABSENCE

To receive apologies for absence

3 DECLARATIONS OF INTEREST

Councillors are reminded that, in accordance with the Code of Conduct, they should declare any personal interests they have in any matter to be considered at the meeting. The declaration should be made before the matter is considered or as soon as the Councillor becomes aware that a declaration is required. If the interest is a prejudicial one, this must be declared and the Councillor should withdraw from the meeting. It is the Councillor's responsibility to decide whether or not a matter should be declared, although the Clerk will offer advice on the interpretation of the Code if required.

4 OPEN FORUM

Members of the public are invited to raise issues not dealt with elsewhere on the agenda. The maximum time allowed is 30 minutes, subject to the Chairman's discretion.

5 MINUTES

To confirm the Minutes of the meeting of the Parish Council held on 27 January 2015 as a correct record.

6 PLANNING

(1) **Applications Received** for consideration and comment:

15/00145/FUL	Conversion of existing barn into residential unit - Amendment to application 14/02159/FUL at Pennywell Farm, Croughton Road, Croughton, Chester CH2 4DA
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(2) **Decisions** since the last meeting of the Parish Council:

14/05064/DIS	Discharge of conditions 3 (materials), 5 (window details) and 7 (mitigation of swallows) as approved under permission 13/05178/FUL at Stanney House, Shotwick-Frodsham Road, Little Stanney, Chester, Cheshire CH2 4HZ - PERMISSION
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(3) **Awaiting Decision:**

14/02271/S73	Variation of condition 15 (acoustic barriers) and removal of conditions 33 (upgrades to canal berth) and 34 (railway line) of planning application 11/04083/OUT at Plot 3, Ince Resource Recovery Park, Grinsome Road, Ellesmere Port, Cheshire
14/02278/S73	Variation of conditions 1 (approved plans), 14 (acoustic barriers), 26 (car parking provision), 28 (vehicular access) and 31 (vehicle movements) and removal of conditions 29 (Grinsome Road works), 33 (Canal upgrade works) and 34 (railway line) of planning application 11/00040/WAS at Plot 9, Ince Resource Recovery Park, Grinsome Road, Ellesmere Port, Cheshire

- (4) **Ellesmere Port Gateway Signs:** The Parish Council has been asked to consider the erection of Ellesmere Port Gateway signs in the grass verges at the entrance to Chester Road, outside the garage and the new housing development (see attached plan). The signs are to be paid for using S106 money from the Wain Homes development, the front of which lies within Little Stanney parish. The signs would also be within the boundary of Little Stanney parish. Councillors Astbury, Dilworth and Thomas and the Clerk have discussed the proposals and have some concerns about the size and location of the signs. It is also suggested that the Parish Council should ask whether there is any S106 money available to provide Parish boundary signs at various locations close to the Strawberry roundabout.

7 HIGHWAY, RIGHTS OF WAY AND AMENITY CLEANING

- (1) Issues raised at the last meeting:
 - (a) **U-turns in Stanney Lane:** Update
 - (b) **Speed Limits:** Update
- (2) To consider any other issues relating to highways, rights of way or amenity cleaning.

8 PLAYING FIELD AND NATURE PARK

- (1) Update on new play equipment
- (2) Any other issues relating to the Playing Field or Nature Park

9 POLICIES AND PROCEDURES

To consider the adoption of the following policy documents:

- (1) Freedom of Information – Publication Scheme
- (2) Policy and Procedure for Handling Requests for Information
- (3) Risk Management Strategy
- (4) Dignity at Work, Bullying and Harassment Policy
- (5) Discipline, Dismissal and Grievance Policy
- (6) Equality and Diversity Policy
- (7) Scheme of Delegation
- (8) Complaints Procedure
- (9) Health and Safety Policy
- (10) Data Protection and Information Security Policy

It is proposed that all policy documents should be reviewed annually, at the Annual Meeting in May, although any changes necessitated by legislation etc will be dealt with as and when they arise. The first review will be in May 2016.

10 CHESHIRE WEST AND CHESTER COUNCIL

- (1) **Good Dog Ownership Campaign:** CWaC have launched an innovative campaign to tackle the problem of dog fouling in the borough. The initiative will consist of awareness raising, community engagement and enforcement. Mabel, a large black Newfoundland dog, has been recruited as a mascot for the campaign and will be used for school visits and roadshows. The involvement of schools is an important feature of the campaign and William Stockton School in Ellesmere Port is designing a lesson plan which will cover responsible dog ownership, prevention of fouling, the impact of fouling and the importance of clearing up. A new leaflet entitled ‘*Good owners make good dogs*’ which features Mabel and contains useful information and tips is available for distribution. Material from the Keep Britain Tidy ‘*We’re Watching You*’ campaign will also be available.

One of the initiatives is 'Pink Poo' which involves spraying the dog mess and then reporting the problem on-line so that it can be cleaned up by Streetscene. A Pink Poo toolkit is available to all communities and it is suggested that the Parish Council should request one and ask Graham Povey to use it when out on his rounds. The Clerk can then report the location of the pink poo on-line.

11 INCE PARK COMMUNITY FORUM

The last meeting was held on 4 February 2015 and the agenda included presentations by Northern Bio Power on the Biomass Facility and Babcock Wilcox Volund on the EfW Facility. The minutes are awaited.

12 CORRESPONDENCE

(1) **Consultation on 'Planning for a Safer Cheshire 2015-2020: Cheshire Fire Authority's Draft Five Year Strategy:** Consultation is under way on a new draft five year strategy, entitled 'Planning for a Safer Cheshire 2015-2020', (copy attached) which sets out Cheshire Fire Authority's plans up to 2020. The strategy proposes to:

- Provide the Service's frontline resources on its current Cheshire boundaries rather than exploring options to merge with other fire and rescue services.
- In relation to support functions, embark upon a programme of collaboration with Cheshire Police and potentially with other organisations locally and regionally.
- Further review the Service's prevention and protection functions, including exploring the potential to work more closely with health bodies to reduce the demand on services.
- Consider asking residents to vote for an additional council tax increase if the Authority feels that the alternatives would increase local risk levels unacceptably.
- Undertake a new review of emergency response arrangements to ensure that the resources in place reflect local risks and activity levels.

Consultation at this stage will focus mainly on gathering the views of local stakeholders, partner organisations and staff. Once finalised, the objectives within the strategy will underpin public, staff and stakeholder consultation on the Service's future annual action plans, called Integrated Risk Management Plans (IRMPs). The formal consultation period ends on 27 March 2015, with a revised strategy being considered at the Annual General Meeting of the Fire Authority on 17 June 2015.

(2) **ChALC Chester Area Meeting:** The next meeting will be held on Wednesday 4 March 2015 at 7.00pm at HQ, Chester.

(3) **Publications:** ChALC News December 2014

13 FINANCE

(1) **Payments:** To note/approve the payment of salaries/wages and expenses and invoices for goods received and services rendered.

Cheque No		Amount
S/O	G Povey (Amenity Cleaner)-wages February 2015	251.33
S/O	Parish Clerk-salary February 2015	123.99
BACS	G Povey (Amenity Cleaner) – expenses February 2015	t.b.c
BACS	Parish Clerk-expenses February 2015	43.04

(2) **Receipts:** To note any receipts:

(3) **Insurance:** The Parish Council's insurance policy expires at the end of May 2015 when the three-year contract with Came and Company ends. The Clerk will seek quotations from other insurance companies as well as Came and Company to find suitable insurance for the year 2015-16. To assist with this, Councillors are requested to consider the list of the Council's assets and to determine whether or not their location and the current valuation placed on them for insurance purposes is correct.

14 ITEMS RAISED BY COUNCILLORS FOR INFORMATION

15 DATE AND TIME OF NEXT MEETING

Tuesday 24 March 2015 at 7.30pm at Little Stanney Village Hall