

Little Stanney & District Parish Council

COUNCIL SUMMONS

Dear Member

You are HEREBY SUMMONED to attend a meeting of the Council to be held in **LITTLE STANNEY VILLAGE HALL** on **TUESDAY, 24 SEPTEMBER 2013** at 7.30pm for the purpose of transacting the business set out on the agenda below



Parish Clerk
17 July 2013

Members of the public and the press are welcome to attend for the "Part 1" section of the agenda. Any reports in "Part 2" contain confidential information and only Councillors and the Parish Clerk can be present.

If you have any general enquiries about the meeting, please contact: Pauline English, Clerk to the Parish Council (Tel: 0151 339 1405, e-mail: engy02@ntlworld.com).

AGENDA

1 APOLOGIES FOR ABSENCE

To receive apologies for absence

2 DECLARATIONS OF INTEREST

Members are invited to declare any personal or prejudicial interests they may have in any item on this agenda, subject to the rules regarding disclosure contained in the Members' Code of Conduct

3 OPEN FORUM

Members of the public are invited to raise issues not dealt with elsewhere on the agenda. The maximum time allowed is 30 minutes, subject to the Chairman's discretion.

4 MINUTES

To confirm the Minutes of the meeting of the Parish Council held on 23 July 2013 as a correct record.

5 PLANNING

(1) **Applications Received** for consideration and comment:

13/03568/FUL	Proposed new access road from the A5117 to the British Pipeline Agency at Little Stanney Pump Station, Stanney Mill Lane, Chester Cheshire
13/03487/FUL	Single storey side and rear extension (demolition of existing) at Winsmere, Strawberry Way East, Chester CH1 6PG
13/03495/FUL	Change of use from grassed area to residents car park at Wervin Mobile Home Park, Wervin Road, Wervin, Chester, Cheshire CH2 4BS

(2) **Decisions** since the last meeting of the Parish Council:

13/01672/FUL	Erection of a 60m temporary anemometry mast for measuring wind speed and direction for the period of 24 months from construction at Ellesmere Port Waste Water Treatment Works, Shotwick-Frodsham Road, Thornton Le Moors, Chester, Cheshire CH2 4JA - PERMISSION
--------------	---

(3) **Greater flexibilities for change of use – Consultation:** This is a consultation by the Department for Communities and Local Government which closes on 15 October 2013. The proposals support government priorities for making better use of existing buildings, supporting the high street and rural communities; providing new housing; developing more free schools and contributing to the provision of child care for working families. The consultation seeks views on five proposals for permitted development rights to allow

- shops and financial and professional services to change use to a dwelling house

- existing buildings used for agricultural purposes of up to 150 square metres to change to residential use
- retail uses to change to banks and building societies only
- premises used as offices, hotels, residential and non-residential institutions, and leisure and assembly to be able to change use to nurseries providing childcare
- a building used for agricultural purposes of up to 500 square metres to be used as a new state funded school or a nursery providing childcare

All proposals also include permission to carry out building work connected with the change of use. A copy of the consultation document is available on the DCLG website via the link <https://www.gov.uk/government/consultations/greater-flexibilities-for-change-of-use>. The Parish Council is asked to decide whether or not to comment on these proposals.

6 HIGHWAY, RIGHTS OF WAY AND AMENITY CLEANING

- (1) **Rake Lane and Wervin Road – Speed Limits:** As promised, Ian McNeill has provided a copy of the traffic count undertaken over a full week from 26 February to 6 March 2013. The count is vehicle numbers only and does not show vehicle speeds. Members are asked to note this information. A traffic count has just been undertaken on Wervin Road and the results should be available for the meeting. The Parish Clerk is awaiting advice on how to submit an application for a speed limit. PCSO Lyam Beddows contacted a number of the local showrooms and advised them on responsible road use on Rake Lane. The Parish Council has been informed by the Highways Department that ‘Concealed Entrance’ signs are for temporary access only and are not permanent.
- (2) **Outstanding Issues:** To receive an update on other outstanding issues relating to highways, rights of way of amenity cleaning.
- (3) **The Cheshire West and Chester Borough Council (Addition of Public Footpath No.50 Ellesmere Port) Modification Order 2012:** The Public Inquiry in relation to the Modification Order will be held on Tuesday 15 October 2013 at Little Stanney Village Hall starting at 10.00am. It is not anticipated that the Inquiry will last more than one day. The Clerk has submitted a statement on behalf of the Parish Council and will attend the Inquiry.

7 PLAYING FIELD AND NATURE PARK

- (1) **Damage to Picnic Bench:** Damage to the wooden picnic bench on the Nature Park was reported to the police and was investigated by PC Kevin Ross and PCSO Lyam Beddows. They confirmed that the damage was not too serious and could be repaired, but found evidence of drug taking around the area of the bench. They will keep an eye on the site. Ringwood have been asked to provide a quotation for repairing the bench.

8 CHESHIRE WEST AND CHESTER COUNCIL

- (1) **Draft Cheshire West and Chester Local Plan, Consultation:** On 7 August Cheshire West and Chester Council’s Executive approved the Publication Draft Local Plan for consultation. This was subsequently confirmed by the full Council and the consultation commenced on 6 September and will run for eight weeks, closing on 1 November. The consultation seeks the views of local residents, key stakeholders and other interested parties as to whether the Plan is positively prepared, justified, effective and consistent with national planning policy. The Parish Council has received formal notification of the consultation and a copy of the Plan. A briefing event was held for Local Council representatives on 17 September which was attended by the Chairman and the Clerk. Other drop-in events are being held throughout the consultation process. Following consultation on the Local Plan Publication Draft, the Council will submit the Plan, along with all representations received during the consultation, to the Planning Inspectorate who will appoint an Inspector for the subsequent Examination in Public. Members are asked to decide how they wish to respond to the consultation.

(2) **Community Resilience:** A lesson learnt following the 2007 floods in Hull, Gloucestershire & Sheffield was a need for local communities to become more resilient to future major emergencies especially from a severe weather perspective. Cheshire Shared Services have invited Town and Parish Councillors to send representatives to a Community Resilience Speed Training Event. Delegates will learn more about Community Resilience and how to prepare a Community Emergency plan, and will receive advice on how to make their communities more resilient to major emergencies. Prior to the start of the event, delegates will be given the opportunity to look around the exhibition stands, providing information/advice on various aspects linked with Community Resilience such as Flood Prevention, Homelessness, Winter Planning, Connecting Communities and more. Delegates will be placed into groups and will visit each presenter to learn how they respond to incidents and cover current issues faced in our communities. Organisations taking part include Cheshire Police, Cheshire Fire & Rescue Service, North West Ambulance, Snow Angels/ Winter Planning, Flood Response supported by the Environment Agency. There are three events. The first two are on Monday 28 October 2013 from 1.30–4.30pm and then from 5.30–8.30pm at the New life Church, Danesford Community Centre Congleton CW12 4EY. The third is on Thursday 31 October 2013 from 5.30–8.30pm at Malbank School, Welsh Row, Nantwich, Cheshire CW5 5HD.

(3) **Make or Buy – Council Services 2014 and Beyond:** To consider options for the provision of Council Services from 2014. A consultation document and questionnaire are available and will be circulated separately. Members are asked to decide whether they wish to respond to the consultation as a Parish Council or leave it to individuals to respond if they wish.

(4) **Chester Transport Strategy – Have Your Say!** Cheshire West and Chester Council is preparing a new transport strategy for the city of Chester. This is considered to be essential to help assess and respond to current and future travel requirements and demands in and around the city in the years to come. Important issues that have been considered include:-

- *Access to new developments such as the Theatre, Northgate Development and planned new Central Business Quarter next to the railway station;*
- *Making the city centre more attractive including opportunities to provide new pedestrianised areas in Northgate Street and St Werburgh Street;*
- *A new bus interchange in the city centre and improvements to make bus use more attractive;*
- *Improving parking including options to enhance the opportunities for blue badge users;*
- *Providing better links between the city centre, the amphitheatre and the Groves;*
- *The longer term use of the ‘Park and Ride’ network and local bus services;*
- *Dealing with localised congestion and traffic delays;*
- *Improving opportunities for pedestrians and cyclists;*
- *Meeting plans to provide more housing in the city; and*
- *The needs of commuters both to and from Chester including cross border trips with North East Wales.*

The public’s views are being sought on the proposals as part of a consultation exercise being carried out between Friday 6 September and Friday 18 October 2013. Full details are available on the Chester Renaissance website at: www.chesterrenaissance.co.uk. Once the consultation begins, this site will also include an online questionnaire to enable thoughts and views about the proposals to be communicated. A number of exhibitions, drop-in events and presentations are being arranged and CWaC representatives will be attending a number of local Community Forums as part of this exercise. The dates for these are set out below:

Date	Event	Time	Venue
Tuesday 10 September	Joint Transport Strategy / Local Plan public drop-in session and exhibition	10:00 – 19:00	Palatine Room, Chester Town Hall

Saturday 14 September	Public drop-in session and exhibition	10:00 – 16:00	Palatine Room, Chester Town Hall
Monday 23 September	Upton, Hoole and Newton Community Forum	18:30	Upton High School (to be confirmed)
Wednesday 2 October	City Community Forum	18:30	Boughton Cricket Club
Wednesday 9 October	Hoole 'Test Bed' meeting	18:30	Hoole Community Centre

Further information is available from Jamie Matthews on 01244 973595 or e-mail: Jamie.matthews@cheshirewestandchester.gov.uk

- (5) **Events Toolkit:** An Events Toolkit has been compiled by CWaC's Events Team. The Toolkit comprises Guidance for Event Planning in Cheshire West and Chester, Event checklist, Event organiser FAQs, Accessibility guidance for event organisers, Event application forms and a Risk Assessment Template. The documents are available on line at www.cheshirewestandchester.gov.uk/arts
- (6) **Charity Wine Tasting Evening:** The Lord Mayor of Chester is holding a Charity Wine Tasting Evening on Friday 27 September 2013 between 7.00pm and midnight at St Mary's Centre, Chester. Tickets are £20 (including a hotpot supper). The proceeds will go to the Lord Mayor's Charity 'Adoption Matters Northwest'. Tickets are limited to 100 and can be reserved by telephoning 01244 977701 or emailing chestercivic@cheshirewestandchester.gov.uk

9 INCE PARK COMMUNITY FORUM

Chairman to report.

10 PROTOCOL FOR MANAGEMENT OF THE PARISH WEBSITE

Draft to be circulated separately.

11 OTHER CORRESPONDENCE/ISSUES

- (1) **ChALC Annual Meeting 2013:** The Annual Meeting of the Cheshire Association of Local Councils will be held on Thursday 24 October 2013 at 7.00pm at Fire and Rescue Headquarters, Winsford. Refreshments will be available from 6.00 pm at no charge to attendees. The Annual Meeting Motion provides Member Councils with an opportunity to gain the support of the Association Membership in moving forward an issue that is of concern or interest. The Motion should set out an action that is required by the Association. Any Member Council wishing to put a motion to the Annual Meeting should ensure that there will be someone present and able to put the motion to the meeting and a further person to second the motion (not necessarily from the same Council). Although not essential, additional background information can be particularly helpful in ensuring that delegates understand the purpose or reason behind the Motion(s). The closing date for submission of Motions is 27 September 2013. The Parish Council is requested to appoint representatives to attend the Annual Meeting and to consider whether or not to submit any Motions.
- (2) **Cheshire Playing Fields Association Annual General Meeting:** To be held on Thursday 31 October 2013 at 10.30am at the Winsford Lifestyle Centre, Winsford. The event will include a presentation on "Tackling Child Obesity" and the links to modern play and equipment. The event will conclude with a buffet and an opportunity for networking and discussion on the issues raised. As a member of the CPFA the Parish Council is invited to attend.
- (3) **Publications etc:** To note the receipt of publications and other information items that might be of interest to Councillors. Items received to date:
 - (1) *Cheshire Rural Touring Arts – Autumn Season 2013*
 - (2) *Clerks & Councils Direct September 2013*
 - (3) *Cheshire West & Chester Public Transport Map & Guide*

12 FINANCE

- (1) **Half Yearly Budget Report:** To note income and expenditure against budget at the half yearly stage and to make any necessary adjustments. Please note that figures shown in blue are one-off payments, so should represent the total for the year.
- (2) **External Audit:** To note that the Parish Council has received a clean external audit report and to approve and accept the finalised Annual Return for 2012-13. Notices advertising residents' right to inspect a copy of the Annual Return were placed on the Council's Notice Boards in August 2013 for the requisite 14 days. No requests were received from the public to inspect the accounts.
- (3) **Payments:** To note/approve the payment of salaries/wages and expenses and invoices for goods received and services rendered.

Cheque No		Amount
S/O	G Povey (Amenity Cleaner)-wages September 2013	242.67
S/O	Parish Clerk-salary September 2013	118.72
S/O	G Povey (Amenity Cleaner)-wages October 2013	242.67
S/O	Parish Clerk-salary October 2013	118.72
76	J Jones – Petrol for mower	7.20
77	G Povey (Amenity Cleaner) – expenses August 2013 (replaces 74)	33.00
78	HM Revenue & Customs – Income Tax July-September 2013	271.02
79	Parish Clerk-expenses July-September 2013	t.b.c
80	G Povey (Amenity Cleaner)-expenses September 2013	t.b.c
81	G Povey (Amenity Cleaner)-expenses October 2013	.t.b.c

- (2) **Receipts:** To note any receipts:

CWaC – net cost of repair to handrail on Canal Bridge	362.71
---	--------

13 URGENT BUSINESS

In accordance with Standing Order 6(21) the Chairman may rule that an item(s) of business should be considered as a matter of urgency if it cannot await the next scheduled meeting of the Parish Council.

14 ITEMS RAISED BY COUNCILLORS FOR INFORMATION

15 NEXT MEETING

26 November 2013 at 7.30pm at Little Stanney Village Hall