

Little Stanney & District Parish Council

Minutes of the Parish Council meeting held on Tuesday 28 May 2013 at 7.30pm at Little Stanney Village Hall

PRESENT: Councillors David Astbury, Linda Carter, Paul Carter, John Glazzard, Roy Greenwood, John Jones, Clive Lipscombe, Peter Mountford, Martin Roberts and Ken Whitehouse and Mrs Pauline English (Parish Clerk). There were no members of the public present.

The current Chairman, Councillor Greenwood, in the chair

13.30 ELECTION OF CHAIRMAN

Councillor Greenwood was proposed by Councillor Linda Carter and seconded by Councillor Mountford. There being no further nominations Councillor Greenwood was duly elected Chairman of the Parish Council for the year 2013-14.

Councillor Greenwood remained in the Chair

13.31 APPOINTMENT OF VICE-CHAIRMAN

Councillor Glazzard was proposed by Councillor Linda Carter and seconded by Councillor Astbury. There being no further nominations Councillor Glazzard was duly appointed Vice-Chairman of the Parish Council for the year 2013-14.

13.32 APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

Apologies were received from Councillor Judith Thomas. There were no declarations of interest.

13.33 OPEN FORUM

No issues raised.

13.34 MINUTES AND MATTERS ARISING

It was RESOLVED that the Minutes of the meeting of the Council held on 26 March 2013 be confirmed as a correct record. The Chairman thanked Councillor Glazzard for his excellent work in getting the Parish Council's website up and running.

13.35 APPOINTMENT OF REPRESENTATIVES

It was RESOLVED that the following be appointed for 2013-14:

- (1) Ince Park Community Forum – Councillor Roy Greenwood (Chairman)
- (2) Mid-Cheshire Footpath Society –no representative to be appointed this year.

13.36 DELEGATION TO COMMITTEES OR EMPLOYEES

It was RESOLVED that:

- (1) In accordance with Standing Order 31 the appointment of a Conduct Committee comprising the Chairman, Vice-Chairman and one other Councillor nominated by the Parish Council depending on the issue to be heard be confirmed;
- (2) The submission of responses to planning applications be delegated to the Parish Clerk if there is no scheduled meeting of the Council within the timescale for response to Cheshire West and Chester Council, subject to any major or contentious applications being referred to a meeting of the Council if necessary called for the purpose.

13.37 AUDIT AND FINANCIAL STATEMENT

It was RESOLVED that:

- (1) **Internal Audit Report for 2012-13:** The report of the internal auditor, Wellfield Accounting Solutions, be received and noted;
- (2) **Financial Statement and Annual Return to the External Auditors:** The financial statement for the year 31 March 2013 be approved and the completed Annual Return and Governance Statement be signed prior to submission to the Council's External Auditors.

13.38 INSURANCE

The insurance premium for the second year of the three year agreement with Came & Company/Aviva of £468.22 was noted and approved for payment

13.39 PLANNING AND LICENSING

(1) Planning Applications Received:

13/00887/FUL	Conversion of outbuilding to ancillary granny annexe at Heathcote, Rake Lane, Little Stanney, Chester, Cheshire CH2 4HS – no objection
13/01676/EXT	Extension of time to implement planning permission 10/10636/FUL for two storey side extension with porch to front at Applegold, Strawberry Way East, Chester CH1 6PG – no objection
13/01672/FUL	Erection of a 60m temporary anemometry mast for measuring wind speed and direction for the period of 24 months from construction at Ellesmere Port Waste Water Treatment Works, Shotwick-Frodsham Road, Thornton-le-Moors, Chester, Cheshire CH2 4JA – no objection
13/01739/FUL	Factory extension including dust extraction unit and sound attenuating fence and gates, including outside storage area, ground slab and alteration to car park to facilitate waste trailer at Initial Citylink, Dutton Green, Chester, Cheshire CH2 4SA – no objection
13/02087/FUL	Single storey rear extension at The White House, Little Stanney Lane, Stoak, Chester, Cheshire CH2 4HW – no objection

(2) Decisions:

13/00395/LDC	Use of premises as house and 3 flats at Hill Farm, Shotwick-Frodsham Road, Little Stanney, Chester, Cheshire CH2 4HZ – PERMISSION
13/00887/FUL	Conversion of outbuilding to ancillary granny annexe at Heathcote, Rake Lane, Little Stanney, Chester, Cheshire CH2 4HS - PERMISSION

13.40 HIGHWAYS, RIGHTS OF WAY AND AMENITY CLEANING

- (1) **Street Naming:** It was reported that the Council's complaint to Cheshire West and Chester Council with regard to anomalies in the parish/locality databases around the Whitby Lane area had now moved to Stage 2 and a response was awaited from CWaC.
- (2) **The Cheshire West and Chester Borough Council (Addition of Public Footpath No.50 Ellesmere Port) Modification Order 2012:** It was noted that a public inquiry was to be held into the above Order at 10.00am on Tuesday 15 October 2013 at Little Stanney Village Hall. The Parish Council, as the sponsoring authority, had the right to call witnesses in support of the Order and the Clerk would write to all those who had completed evidence forms to ask if they wished to take advantage of the opportunity to support their case further.
- (3) **Ongoing Issues:** The foliage on the motorway bridge was again growing out over the road and needed trimming back. The drain on the corner of Croughton Road was still not running despite assurances from CWaC that some remedial work would be undertaken. It was agreed to ask for another site visit with Steve Marks and Bert Sapio to discuss outstanding issues.

13.41 STOAK PLAYING FIELD AND NATURE PARK

A quotation of £346.58 + VAT had been received from Ringwood for the erection of a steel gate complete with posts to be installed in the post and rail fencing around the Nature Park adjacent to the Picton Lane/Wervin Road junction to allow access for maintenance purposes. The gate was required primarily to allow access with a hedge trimmer. The gate would be kept locked with access being available only to the Parish Council and Cheshire West and Chester Council, who had agreed to supply an appropriate padlock. A second quotation for the work had been sought but had not been received. It was RESOLVED that the quotation from Ringwood be accepted.

It was noted that the annual inspection of the Play Area due to be carried out by Morral Play Solutions had not yet been done. The Clerk would follow this up.

13.42 CHESHIRE WEST AND CHESTER COUNCIL

Local Councils Assembly: The Parish Council was invited to send up to three representatives to the Local Councils Assembly to be held on Thursday 27 June 2013 at Chester Town Hall. Councillors Astbury and Greenwood and the Clerk would attend.

13.43 INCE PARK COMMUNITY FORUM

The Chairman reported that the next meeting of the Forum would be the Annual General Meeting on 26 June 2013 at 7.00pm at the Boat Museum. Further information would be available about the proposed disposal of Covanta Energy's UK business following its failure to secure a 30-year contract with the Merseyside Recycling and Waste Authority. There was speculation in the press that the UK office would be closed and its assets sold off individually.

13.44 OTHER CORRESPONDENCE/ISSUES

Publications etc: Receipt of the following items was noted

- (1) *Clerks and Councils Direct – May 2013*
- (2) *Cheshire West and Chester Bulletin for Local Councils – May 2013*
- (3) *Partnerships West Edition 50 April 2013*
- (4) *Connecting Cheshire Project Update May 2013*

13.45 FINANCE

- (1) **Handrail on Canal Towpath:** A quotation of £362.71 + VAT had been received from Ringwood for the supply and erection of 10 replacement posts for the handrail adjacent to the canal bridge. This work had been commissioned by the Parish Council at the request of Cheshire West and Chester Council, who would reimburse the net cost in full. It was RESOLVED that this expenditure be approved.
- (2) **Payments:** The following payments were noted/approved:

Cheque No	To whom paid	Amount
056	Stoak & Stanney Community Association-grant for planting	100.00
S/O	G Povey (Amenity Cleaner) – wages April 2013	242.67
057	G Povey (Amenity Cleaner) – expenses April 2013	37.80
S/O	Clerk's salary – April 2013 (underpaid by £6.72)	112.00
058	ChALC Affiliation Fee	117.90
059	Cheshire community Action – Annual Subscription	20.00
060	Wellfield Accounting Services – Internal Audit Fee	78.75
S/O	G Povey (Amenity Cleaner) – wages May 2013	242.67
S/O	Parish Clerk – salary May 2013	118.72
061	G Povey (Amenity Cleaner) – expenses May 2013	37.80
062	Parish Clerk – expenses March-May 2013	84.57
063	HMRC – Income Tax April-June 2013	271.02
064	Came & Company (Broker Network Ltd) – Insurance Renewal	468.22
065	Stoak & Stanney Community Association – Room Hire 2013-14	120.00
066	G Povey (Amenity Cleaner) – expenses June 2013	40.40
067	Ringwood Fencing – Field gate	415.90
068	Ringwood Fencing – Handrail	435.25
069	J Jones – Oil for mower	5.49
070	J Jones – Petrol for mower	6.66

- (3) **Receipts:**

Cheshire West and Chester Council – Annual Precept	7,174.00
HM Revenue & Customs – Repayment of VAT	55.56
Stoak & Stanney Community Association-repayment of grant	100.00

13.46 URGENT BUSINESS AND EXCLUSION OF THE PRESS AND PUBLIC

There were no items of business brought forward under Standing Order 6(21).

13.47 ITEMS RAISED BY COUNCILLORS FOR INFORMATION

Councillor Glazzard reported that he would be attending the forthcoming Digital Champions meeting at Oulton Park and would report back on any issues affecting the local exchanges. Wervin and Croughton were on the Chester North exchange and should now be experiencing faster connection speeds. Stoak was on the Mickle Trafford exchange and it was unlikely anything would happen here before next year.

13.48 NEXT MEETING

23 July 2013 at 7.30pm at Little Stanney Village Hall

