

# Little Stanney & District Parish Council

**Minutes of the Parish Council meeting** held on Tuesday 29 January 2013 at 7.30pm at Little Stanney Village Hall

**PRESENT:** Councillors Roy Greenwood (in the Chair), David Astbury, Linda Carter, Paul Carter, John Glazzard, John Jones, Clive Lipscombe, Peter Mountford, Judith Thomas and Ken Whitehouse, Ward Councillor Graham Heatley and Mrs Pauline English (Parish Clerk). There was one member of the public present.

## 13.01 APOLOGIES FOR ABSENCE

Councillor Martin Roberts sent his apologies for absence from the meeting as he was working. Councillor Roberts had missed the previous two meetings due to work commitments and health issues. Section 85 of the Local Government Act 1972 stated that "if a member of a local authority fails throughout a period of six consecutive months from the date of his last attendance to attend any meeting of the authority, he shall, unless the failure was due to some reason approved by the authority before the expiry of that period, cease to be a member of the authority". The Council RESOLVED to approve his absence until the next meeting scheduled for 26 March 2013.

## 13.02 DECLARATIONS OF INTEREST

None

## 13.03 OPEN FORUM

A resident addressed the Parish Council on some local history issues relating particularly to St Lawrence's Church in Stoak. The Parish Council welcomed this and would be actively seeking similar information from residents of all four villages for inclusion on the Parish website once this went live.

## 13.04 MINUTES AND MATTERS ARISING

It was RESOLVED that the Minutes of the meeting of the Council held on 27 November 2012 be confirmed as a correct record.

## 13.05 PLANNING AND LICENSING

### (1) Planning Applications Received:

12/05628/FUL	Siting of portable office buildings and ISO containers used for storage at Air Products Ltd, New Bridge Road, Ellesmere Port, Cheshire CH2 4RA – application to make permanent the siting of "temporary" buildings and containers that have been in situ for 10 years – no objections
12/05591/NMA	Non material amendment to deemed permission GDBC/001/00265C AND 01.08.10.04/36C (Construction and operation of a refuse derived fuel generating station) at Plot 8, Ince Resource Recovery Park, off Grinsome Road, Ince, Cheshire – noted
12/05590/NMA	Non material amendment to outline planning permission 10/01488/FUL (S73 relating to Ince Resource Recovery Park) at Ince Resource Recovery Park off Grinsome Road, Ince, Cheshire – noted

CWaC were not required to consult on non-material amendments and the above were for information only. 12/05591/NMA was concerned with reconciling the plans following changes approved under a previous non material amendment and some changes involving the micro siting of the acoustic fence adjacent to Grinsome Road. 12/05590/NMA was applied for in parallel to reconcile the same micro siting changes to the line of the acoustic fence along Grinsome Road and to ensure there was consistency between the RDF and RRP permissions.

### (2) Decisions:

12/04817/FUL	Replacement and new CCTV cameras at Little Stanney Pump Station, Stanney Mill Lane, Chester, Cheshire – PERMISSION
12/04659/FUL	Alterations and single storey extension at 4 Rake Hall Cottages, Rake Lane, Little Stanney, Chester, Cheshire CH2 4HS – PERMISSION

12/02133/FUL	Introduction of natural gas pipeline into Refinery, overground and underground, together with associated reinforced concrete foundations and structural steelwork (includes land to south and north side of A5117) at Stanlow Refinery, Oil Sites Road, Ellesmere Port, Cheshire CH65 4BD - PERMISSION
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### 13.06 HIGHWAY MATTERS AND AMENITY CLEANING

- (1) The Parish Council received an update on issues raised at the last Parish Council meeting and the subsequent site meeting on 28 November 2012.
- (a) **A5117/Kinsey Road Junction:** Dave Reeves had been requested to inspect the junction with a view to a small safety audit and his views were awaited. CWaC/Marks&Spencer had carried out their own safety audit at this junction and had found it acceptable.
  - (b) **Sign outside School House:** A request had been made to the contractors to erect a sign in the service area outside School House to try and prevent parking which blocked visibility for drivers leaving Little Stanney Lane, but to date this request had not been actioned. CWaC would follow this up. The Parish Council considered this to be an urgent matter as on several occasions recently visibility from Little Stanney Lane had been obscured by large vehicles and/or cars parked in this area.
  - (c) **Fly-tipping on A5117:** The contractors had been requested to remove the soil heaps from the verge on the A5117 and to install some verge markers but work had been delayed due to the bad weather.
  - (d) **Large Loads at Stanney Woods Avenue junction:** There had been a few load movements along the A5117 recently with no major problems except a small pinch point at the Stanney Woods Avenue junction.
  - (e) **Grass Verge in Stoak:** The work agreed on the grass verge at Stoak had been issued to the contractors but had not yet been undertaken and CWaC would follow this up. It was noted that some measuring up had been done before Christmas.
  - (f) **Playing Field Warning Sign in Stoak:** Instructions had been issued on 29 November for a sign to be erected warning motorists of the playing field at Stoak and action was awaited.
  - (g) **Parking on Grass Verge in Whitby Lane:** The police view had been reported at the last meeting, and at present no further action could be taken with regard to the obstruction issues on Whitby Lane. A resident had expressed concerns about vehicles parking on the verge and asked for the Parish Council's support in having posts erected in the appropriate place.
  - (h) **Drainage issues in Stoak and Wervin:** CWaC were of the opinion that all the drainage issues in the villages of Stoak and Wervin had been attended to and were fully working. The Parish Council did not believe this to be the case as water was still running down Croughton Road and along Little Stanney Lane to Bunbury Close.
  - (i) **Drainage outside Casa Mia on A5117:** The drainage system outside Casa Mia had been camera surveyed and jetted towards Ellesmere Port and CWaC considered that this was now working satisfactory. However the Parish Council was aware that a ditch adjacent to the old flats was still flooded.
  - (j) **Drainage in Rake Lane:** Work was ongoing in Rake Lane which had been closed from Monday 28 January for five days to enable drainage and kerbing works to be undertaken. CWaC hoped to resurface this section of carriageway in 2013.
- (2) **Speed Limit in Wervin:** In response to a request by the Parish Council for Wervin Road to be considered for a 30mph speed limit, CWaC had responded that local speed limits were assessed against national guidelines produced by the Department

for Transport (DfT) and they were currently in the process of revising these. It was anticipated that the new guidance would be published early in the New Year and for that reason they considered it advisable not to undertake any new speed limit assessments until this had been received and with the proviso that the required funding was in place. Wervin Road would be added to the list of speed limit requests, for consideration in the near future.

- (3) **Street Naming:** To receive an update on progress with the street naming issues around the Little Stanney area.
- (4) **Land at Picton Lane (The Culvert):** Confirmation had been received from the Planning Enforcement Team that the landowner had failed to remove the tipped material from this site following the issue of a Notice by the PROW officer giving him 28 days in which to do so. An Enforcement Notice had been sent to him giving him another 28 days to comply. If nothing was done, the PROW Officer would arrange to remove the material and charge the owner for the work.

### **13.07 STOAK PLAYING FIELD AND NATURE PARK**

**Gate to Nature Park:** The Parish Council was informed that nothing could be done until the ownership of the bridge had been established. The Clerk would contact the Canal Trust.

### **13.08 INCE PARK COMMUNITY FORUM**

The last meeting had been cancelled due to lack of business. The next meeting was to be held on Wednesday 30 January 2013.

### **13.09 CHESHIRE WEST AND CHESTER COUNCIL**

- (1) **Draft Employment Land Study Update 2012:** In order to develop future planning policies in the Council's Local Plan, a clear understanding was required of existing and future business needs across the Borough. A Draft Employment Land Study Update (2012/2013) had been produced, which provided information on the amount, type, quality and location of employment land required during the Local Plan period to 2030. The Study updated the findings of an Employment Land and Premises Study undertaken in 2009 and specifically focused on economic changes over the last three years. Comments were invited on the Update to ensure that future planning policies were based on up to date information on the portfolio of employment land in the area and its sufficiency and suitability to meet future needs. The deadline for comments was: Friday 1 February 2013.
- (2) **Joint Call for Sites – Employment/Commercial and Housing Development:** In association with the above consultation a 'call for sites' exercise was being undertaken. This allowed interested parties to put forward sites for consideration for future development through the Council's Local Plan. This call for sites related to potential sites for both employment/commercial and housing development. Sites would be included in the final Employment Land Review Update and feed into the update of the Strategic Housing Land Availability Assessment 2013 (SHLAA, 2013). Sites should be submitted using the official form, accompanied by a location plan by: Monday 18 February 2013.
- (3) **Budget Consultation Stage 3:** CWaC had published details of their draft budget for 2013-14 which was open to public consultation until Monday 28 January 2013. The final budget would be agreed at the Council meeting on Thursday 28 February 2013.
- (4) **Community Governance Review:** The Clerk and Councillors Astbury and Thomas had attended a meeting of the Community Governance Review Committee on 12 December 2012 to put forward the Parish Council's request for a review of the parish boundary with Ellesmere Port at the Kinsey Road end of Stanney Lane. The Committee was given two options which were modification to the current terms of reference to reflect a wider geographical area of review; or conclusion of the current review in accordance with the published terms of reference with a possible recommendation that a further review of the Little Stanney parish area was carried out to coincide with or as part of the future review of the Ellesmere Port Unparished Area. Members considered the two suggested

options and agreed that, in the light of the tight timescale for completion of the current review and potential difficulties in identifying a meaningful geographical review area for any revised terms of reference, the second option be taken. This would enable the current review to be completed within the agreed timeframe but would then allow for the reconsideration of the parish boundary in the near future. The Committee therefore decided that the review of Little Stanney parish be completed in accordance with the current terms of reference as published.

### 13.11 OTHER CORRESPONDENCE/ISSUES

- (1) **Parish Plans in Cheshire West and Chester:** Cheshire Community Action was enquiring whether the Parish Council was considering preparing a Parish Plan and was offering to assist from setting up the steering group to helping with the consultation process. They could also guide towards suitable grant funding to help deliver the plan and put the Parish Council in touch with other Councils who were going through the Plan process. The Parish Council was reminded of Councillor Heatley's interest in preparing a Parish Plan for the whole of the Elton electoral division.
- (2) **Publications etc:** Receipt of the following items was noted
  - (1) *Clerks and Councils Direct – January 2013*
  - (2) *Cheshire West and Chester Bulletin for Local Councils – January 2013*
  - (3) *Partnerships West Edition 45 – November 2012*

### 13.12 PARISH WEBSITE

Councillor Glazzard reported that the website was almost ready to go live and he asked for some input from Councillors. He asked that anyone with access to the internet should look at the website, the address of which was [www.littlestanney-pc.gov.uk](http://www.littlestanney-pc.gov.uk), and let him have any comments as soon as possible.

### 13.13 FINANCE

- (1) **Budget and Precept for 2012-13:** The Parish Council considered a draft budget for 2013-14 and RESOLVED that:
  - (a) The Amenity Cleaner's wages for 2013-14 be increased to £7.00 per hour, the hours to remain at 10 per week, giving an annual wage of £3,640 gross.
  - (b) The Clerk's salary for 2013-14 be £1,780.80 per annum gross.
  - (c) The Clerk's monthly allowance remain at £5
  - (d) Travelling expenses should be reimbursed at the rate of 45p per mile
  - (e) The budget for 2013-14 be approved
  - (f) The precept for 2013-14 be set at £6,500

It was noted that, based on information received from CWaC regarding the tax base for the Parish, and taking account of the receipt of a Council Tax Reduction Scheme Grant of £674 from CWaC, the cost to each Band D property would be £33.48 per annum

- (2) **Appointment of Internal Auditor for 2011-12:** The Parish Council RESOLVED to re-appoint Wellfield Accounting Services as the internal auditor for the 2012-13 audit at a cost of £78.75.
- (3) **Payments:** The following payments were approved:

Cheque No	To whom paid	Amount
049	G Povey (Amenity Cleaner)-wages and expenses January 2013	259.24
050	Clerk's expenses-November 2012-January 2013	34.50
S/O	Clerk's salary – December 2012	112.00
S/O	Clerk's salary – January 2013	112.00
051	G Povey (Amenity Cleaner)-wages and expenses February 2013	358.59

- (4) **Receipts:** Bank Interest of £1.56

### 13.14 DATE AND TIME OF NEXT MEETING

Tuesday 26 March 2013 at 7.30pm

### 13.15 URGENT BUSINESS AND EXCLUSION OF THE PRESS AND PUBLIC

There were no items of business brought forward under Standing Order 6(21).

